

## PRINCE ALBERT ROMAN CATHOLIC SEPARATE SCHOOL DIVISION NO. 6

<b>POLICY ITEM: Board Delegation of Authority</b>	<b>CODE: AAA</b>
<b>LEGAL STATUS: Board Motion #16.14, #54.20, #302.23</b>	<b>DATE APPROVED: 27 Jan 14, 6 Apr 20, 18 Dec 23</b>

**Background:** The Board authorizes the Director of Education to exercise any power that the Board exercises except in those matters which, in accordance with provincial legislation cannot be delegated, in accordance with this policy.

**POLICY:** **The Board of Education delegates authority to the Director in accordance with the Education Act, 1995 and the Education Regulations, 1986, or any authority or responsibility set out in other legislation or regulations that supersede Board policy.**

**Guidelines:**

1. The Board authorizes the Director to do any act or thing or exercise any power that the Board may do, or may exercise, except those matters which, in accordance with provincial legislation, cannot be delegated. This delegation of authority to the Director specifically:
  - 1.1 Includes any authority or responsibility set out in the Education Act and regulations as well as authority or responsibility set out in other legislation or regulations.
  - 1.2 Includes the ability to enact administrative procedures or practices required to carry out this authority; and also
  - 1.3 Includes the ability to sub-delegate this authority and responsibility as required.
2. Notwithstanding the above, the Board reserves to itself the authority to make decisions on specific matters requiring Board approval. This reserved authority of the Board is set out in Board policies, as amended from time to time.
3. Further, the Board requires that any new provincial, regional or local obligations must be initially brought to the Board for discussion, and determination of decision-making authority.

**Procedures:**

1. The Director is directed to develop administrative procedures to fulfill Board obligations created by any federal, provincial or local legislation which are not covered through Board policy.
2. The Board authorizes the payment of accounts for expenditures incurred within the approved Budget or specific Board decisions and in accordance with Board policy and generally accepted accounting principles, and delegates to the Director responsibility for certification of such payments.
3. The Board reserves authority for the recruitment and selection of the Director of Education and Chief Financial Officer. The Board delegates authority for the recruitment, selection and management of all other staff to the Director of Education, in accordance with Board policy.