

PRINCE ALBERT ROMAN CATHOLIC SEPARATE SCHOOL DIVISION NO. 6

POLICY ITEM: Board-Staff Communication	CODE: BG
LEGAL STATUS: Board Motion #20.08, #250.13, #24.21	DATE APPROVED: 25 Oct 99, 28 Jan 08, 18 Nov 13, 8 Feb 21

Background: The Board of Education believes that open and effective communication between the Board and the staff of the school division is essential in order to ensure the well being of Catholic education.

POLICY: **The Director of Education is responsible to ensure that an effective and efficient communication network is established between the Board and the staff of the school division. Furthermore, the Director of Education is to consult on an ongoing basis with staff and submit, when necessary, recommendations for change in the communication system to the Board of Education.**

Guidelines:

1. The Director of Education is responsible to ensure that information related to building a caring Catholic climate is shared regularly through available technology. Staff members may contact the Catholic Education Centre to have information shared through this process as deemed appropriate.
2. The Director of Education is to ensure that copies of the regular school board agenda before the meeting date, and the minutes following such meetings are posted on the school division website.
3. The Director of Education is to ensure that the Board of Education receives copies of reports for the Administrative Group.
4. The Director of Education will be the liaison between the Board of Education and the staff and will assist in organizing communication meetings or opportunities as needed from time to time.