

PRINCE ALBERT ROMAN CATHOLIC SEPARATE SCHOOL DIVISION NO. 6

POLICY ITEM: School and Division Improvement	CODE: CAB
LEGAL STATUS: Board Motion #182.01, #238.04, #251.13	DATE APPROVED: 13 Dec 04, 18 Nov 13

Background: The Prince Albert Roman Catholic School Division is committed to continuous growth and will engage in school and division improvement processes. Efforts to improve student learning are maximized when the targets for the Ministry of Education, the priorities and strategic directions of the school division, and the goals of the school community are aligned.

POLICY: **The Board of Education directs its administration to engage in a process to systematically assess the status of the school division and each school in relation to Ministry, division and school goals in order to facilitate division and school improvement.**

Guidelines:

1. Annual division and school plans and reporting of accomplishments are a requirement.
2. The Division Improvement Plan is to be aligned with Ministry of Education targets and Board priorities and strategic directions.
3. The School Learning Improvement Plan is to be aligned with the Ministry of Education targets, Board priorities and strategic direction and the Division Improvement Plan.
4. Strengthening the Catholicity and caring Christian climate will be a focus for the division and the schools every year.

Procedures:

1. The division and the schools will work collaboratively to develop a data collection instrument/process.
2. The division and the schools will engage annually in a process of collecting data on student achievement and set goals to address areas in need of improvement. Goals will be set at the division and school levels and may be both short-term and long-term.
3. Every year the schools will utilize the process outlined in either the Vision and Values or the Recognizing our Catholic Identity programs to set goals to enhance Catholicity.
4. Division Improvement Plans will be developed in accordance to the guidelines of the Ministry of Education and the expectations of the Board of Education as amended from time to time. The Plan will be submitted to the Board of Education by the end of September.
5. The Division Improvement Plan will take into consideration the nature of the community and division student achievement.
6. The Board of Education will annually review the outcomes achieved

through the Division Improvement Plan.

7. School Learning Improvement Plans will be developed in accordance to the division template as amended from time to time. The Learning Improvement Plan will be submitted to the Director of Education or designate by the end of October.
8. The School Learning Improvement Plan will take into consideration the nature of the particular school's community, its aspiration for its children and youth as well as all pertinent student achievement data.
9. The School Community Council will be consulted in the development of the School Learning Improvement Plan and attest to the consultation through signature on the Learning Improvement Plan.
10. The outcomes of the School Learning Improvement Plan will be submitted to the Director of Education or designate by June 15th. The outcomes will be reviewed and feedback provided to the Principal.