

PRINCE ALBERT ROMAN CATHOLIC SEPARATE SCHOOL DIVISION NO. 6

POLICY ITEM: Non-Resident Tuition Fees	CODE: DEF
LEGAL STATUS: Board Motion # 18.14, # 54.26	DATE APPROVED: 22 Nov 99, 27 Jan 14, 23 Mar 26

Background: Admission of non-division resident students and non-Saskatchewan resident students may provide an opportunity for both those students and the student body of schools in the division, to be enriched by the presence of students from other divisions, provinces or countries. Non-resident tuition fees provide the necessary revenue to offset the added expenditure of non-resident students.

POLICY: **The Board of Education will annually establish a tuition fee levy for non-resident students that the Chief Financial Officer shall charge to other school divisions, First Nation Education Authorities, and/or parents/guardians of non-Saskatchewan resident students.**

- Guidelines:**
1. The Chief Financial Officer shall administer this policy and make recommendations to the Board of Education on a regular basis.
 2. Tuition fees will not be charged for students who reside within the division boundaries and who are Canadian citizens, permanent residents, refugees with permanent resident status or students accompanying a parent with a work permit.
 3. The Division may accept students who are considered non-division residents or non-Saskatchewan residents.
 4. Student residents to Saskatchewan, but not resident to the division, may be granted permission to attend a school in the division upon approval of the Director and may be charged a tuition fee.
 5. The Board of Education directs the Chief Financial Officer to set the non-resident tuition fee rate, in accordance with Regulation 16 of The Education Act 1995, for the upcoming school year by May 15.
 6. Federally-funded students will be charged a tuition fee in accordance with the signed education service agreement with the First Nation Education Authority or in the absence of an agreement, in accordance with the Education Act, 1995, Regulation 16.
 7. Tuition is waived for non-Saskatchewan resident students who are participating in an approved national or international exchange program where a division student spends an equal amount of time in the exchange student's school without payment of tuition.
 8. Tuition is waived for non-Saskatchewan resident students who are participating in an approved exchange program where Saskatchewan students may have placements in foreign countries.

9. Tuition fees and an administration fee will be charged for students who have entered Canada on a Temporary Resident Visa and hold a student permit.
10. The Director of Education may waive the payment of non-resident tuition fees under exceptional circumstances.
11. The Director of Education may limit the number of non-Saskatchewan resident students in the division.
12. Admission of non-resident students will be granted provided there is adequate space available, the courses of study for the student(s) are already being offered, and their inclusion will not be disruptive.

Procedures:

1. The Chief Financial Officer shall be responsible for the billing and collection of all tuition fees relating to non-resident students.
2. Tuition fees are due and payable prior to the beginning of the school year. Fees for students who leave during the school year will be prorated and refunded.

Reference: Student enrollment in the Student Data System (SDS) as it relates to Immigration