



PRINCE ALBERT Est. 1887
CATHOLIC SCHOOL DIVISION
Learning for life through Catholic Education

Professional Book Club Guidelines

Background

Research and experience would indicate that teachers working together to achieve a common goal is a highly effective professional development process. It is recognized that teachers collaborate from time to time with colleagues to solve common issues or to gain knowledge and proficiency in certain areas. The school division wants to recognize, promote, and support professional book clubs whose purpose is to improve teaching and student learning.

A sum of \$5,000.00 is allocated annually to facilitate Teacher Led Collaboration projects which include Professional Book Clubs. The intent is to financially support professional development that is initiated and led by teachers.

Guidelines

- 1) An application form must be completed. It is available online.
- 2) There is no deadline for applications. They may be submitted on an ongoing basis and will be dealt with on a first come first served basis until all funds have been allocated.
- 3) There must be a minimum of three teachers wanting to meet regularly to discuss the professional book. Each participant would receive a copy of the professional book to add to their personal collection.
- 4) It is expected that teachers would meet outside of school hours. If the reading of a professional resource is part of a larger project where teachers would want to meet during school hours, a teacher-led collaboration form would be submitted instead of the professional book club application.
- 5) Applications are to be submitted to the Superintendent of Curriculum and Instruction.
- 6) There is no limit to the amount of funding that can be requested by a group of teachers.
- 7) The application requires a reason for which the book was selected, an indication of how often the book club will meet as well as a list of participants.
- 8) Once the book club has ended, the application form is to be resubmitted with the dates the group met along with a two to three sentence overview of what the participants learned.